

**Monthly Meeting Minutes
Caldwell Rural Fire District
Board of Commissioners
for
May 12, 2026**

The Board of Commissioners for the Caldwell Rural Fire District held a meeting at the Caldwell Rural Fire District, Fire Station #18, and via Zoom, located at 707 Notus Road, Notus, Idaho.

Chairman Jahn called the meeting to order at 1:00 p.m.

Pledge of Allegiance

Secretary Wendelsdorf performed the rollcall, attended the meeting.

Commissioner Jahn	Commissioner Beauchamp
Commissioner Krantz	Treasurer Steiner
Secretary/Administrative Chief Wendelsdorf	

Attending via Zoom

Attorney Gigray

Excused

Chief Bryan Daniels

Consent Calendar:

1. Approval of Board Meeting Agenda Notice Posting report by the Administrative Chief
 - a. Posted at Caldwell Rural Fire Station #18, located at 707 Notus Road, Notus, May 8th, 2026, at 11:00am.
 - b. Posted on the Caldwell Rural Fire District website at 11:15am on May 8th, 2026.
2. Approve the April 14, 2026, monthly meeting minutes.
3. Approve the destruction of the audio recordings from the above meetings, from April 14, 2026, monthly meeting.
4. Approve paying bills in the amount of \$277,014.01.

Commissioner Beauchamp moved to approve the consent calendar as printed. Commissioner Jahn seconded. The motion carried unanimously.

Special Presentation and Public Comment

None.

Unfinished Business

- Chief Wendelsdorf requested that the backup power item be tabled until the June meeting because a written quote had not yet been received. Commissioner Beauchamp made the motion to table this item until the June meeting, Commissioner Jahn seconded it, and it passed unanimously.

Staff Report:

- Chief Daniels
 - Chief Daniels submitted a written report, due to conflicting meetings.
 - Chief Wendelsdorf stated that the City of Caldwell is still working on the budget and union negotiations so at this time we do not have FY2027 budget numbers.
 - Future events
 - June 6 – Fire in hole golf tournament
 - August 4 – National Night Out
 - September 17 – Caldwell Fire to host the Chambers Business After Hours
 - Chief Wendelsdorf
 - Update provided from the April 29th meeting with the Canyon County Commissioners, also attended by Commissioner Beauchamp and Attorney Gigray. County Commissioners agreed to place our CIP back in the County's Comprehensive Plan, and we are back in compliance with the statutory requirements. Special thanks to Bill Gigray for all his diligent work on this issue.
 - Review of the draft CIP and request the Commissioners review. The plan is to forward the draft to the Committee for review and discussion on May 26. Commissioner Jahn was happy with the draft and believe it to be well written.
 - Treasurer Steiner's Report
 - The treasurer passed out revenue information and provided an update on the transition from USBank to ICCU. At this time the Treasurer believes we are ready to close out the USBank accounts and will be working with one of the Commissioners to complete that task.
 - Information was received by the Commissioners to be reviewed and placed in file for the auditor's review at the end of the fiscal year.
- Commissioner Krantz joined the meeting in person
- District Secretary
 - We are working with Lurre Construction on the update to the rear of the Notus Station, and currently we are waiting for Lurre to schedule the work.

Attorney Gigray:

- Attorney Gigray provided an update on Canyon County impact fees and summarized related activities from the past two-plus years, and the task is concluded. The meeting on April 29th also included Wilder and Kuna Fire Districts.
- Attorney Gigray provided guidance on the new development impact fee process and steps that will be needed after July 1.
- The Munn ranch litigation is completed, with the Caldwell Fire Marshal completing a Life Safety inspection. Now they will have one year to install the required water supply.
- Work on the Deer Flat property has been table awaiting direction on how the district would like to position a new station, in relation to population and request for service.
- A review of the state statute updates regarding Fire District consolidations was provided.
- An update regarding candidacy filing was provided.

Commissioners' Report

- District 1, Commissioner Beauchamp
 - No report
- District 2, Commissioner Krantz
 - No report
- District 3, Commissioner Jahn
 - An executive session on employee evaluations will be held at the June meeting. Each commissioner should come prepared with written comments to be included in the evaluations.
 - Each employee should also consider making written comments as well.

New Business:

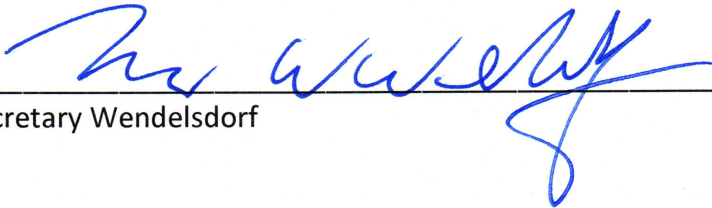
- At the April meeting, concerns were raised about issues with the Zoom Room, and Chief Wendelsdorf was asked to investigate. He reported that the system's main computer is outdated and can no longer keep pace with software upgrades. After discussion, Commissioner Krantz moved, and Commissioner Beauchamp seconded, to approve the proposal to upgrade the computer unit, enter into a one-year support contract not to exceed \$7,500.00, and transition from Zoom to Microsoft Teams, with funding from the contingency line item. The motion passed unanimously.
- As part of the biannual certification of surplus funds conducted each May and November, the certification was reviewed and discussed. Commissioner Krantz moved to authorize the Chairman to sign the presented certificate, and Commissioner Beauchamp seconded the motion.
- The draft audit report was presented for review. After discussion, Commissioner Krantz moved to accept the audit report and authorize the Chairman to sign it. Commissioner Beauchamp seconded the motion, which passed unanimously.

Executive Session

No executive session was necessary.

Chairman Jahn adjourned the meeting at 2:07 p.m. Next meeting will be June 9, at 1:00pm at the Fire Station located in Notus


Chairman Jahn


Secretary Wendelsdorf