

**Monthly Meeting Minutes
Caldwell Rural Fire District
Board of Commissioners
for
July 14, 2026**

The Board of Commissioners for the Caldwell Rural Fire District held a meeting at the Caldwell Rural Fire District, Fire Station #18, and via Zoom, located at 707 Notus Road, Notus, Idaho.

Chairman Jahn called the meeting to order at 1:00 p.m.

Pledge of Allegiance

Secretary Wendelsdorf performed the rollcall, attended the meeting.

Commissioner Jahn Commissioner Beauchamp

Commissioner Krantz Treasurer Steiner

Chief Daniels

Secretary/Administrative Chief Wendelsdorf

Attending via Zoom

Attorney Gigray

Introduction of Guest

Brad Verigan, from VFSI

Consent Calendar:

1. Approval of Workshop Meeting Notice Posting reported by the Administrative Chief
 - a. Posted at the Fire Station located at 707 Notus Road, Notus, on July 7th, 2026, at 1:00 pm
 - b. Posted on the District's website July 7th, 2026, at 1:15 pm
2. Approval of Monthly Meeting Notice Posting Report by the Administrative Chief
 - a. Posted at the Fire Station located at 707 Notus Road, Notus, on July 10th, 2026, at 11:00 am
 - b. Posted on the District's website July 10th, 2026, at 11:15 am
3. Approval of the AMENDED Monthly Meeting Notice Posting Report by the Administrative Chief
 - a. Posted at the Fire Station located at 707 Notus Road, Notus, on July 12th, 2026, at 9:45 am
 - b. Posted on the District's website July 12th, 2026, at 9:55 am
4. Approve the June 9th, 2026, Monthly Meeting minutes
5. Approve the destruction of the audio and video recordings from the above meetings.
6. Commissioners receive the Treasurer's monthly financial report, subject to board examination, and place the report on file for the fiscal year audit.
7. Approve paying bills in the amount of \$275,862.61.

Commissioner Krantz moved to approve the consent calendar as printed. Commissioner Beauchamp seconded. The motion carried unanimously.

Special Presentation and Public Comment

Brad Verigan of Waldo Insurance, representing VFSI, reviewed the district's current insurance policy, answered questions, and provided considerations for FY2027. Attorney Gigray and Chairman Jahn requested increased liability coverage. Mr. Verigan will follow up with Chief Wendelsdorf on available options after consulting with the underwriters.

Unfinished Business

No unfinished business.

Staff Report:

- Chief Daniels
 - Chief Daniels provided a written report with general highlights.
 - Significant incidents
 - Vegetation fire on Look Lane. Over 80 firefighters and 22 apparatus from multiple area departments, including BLM.
 - June 26 flooding event
 - July 4th responses. From July 2- 6 the department receive a high number of requests for service, many related to fireworks.
 - New fire station #1 update, working on the foundation and should be going vertically within the next couple of weeks.
 - Station #4 should begin construction in November of 2026.
 - Key activity dates
 - August 4 – National Night Out
 - September 17 – Caldwell Fire to host the Chambers Business After Hours
- Chief Wendelsdorf
 - Chief Wendelsdorf provided an update on the impact fee committee meetings. The committee has focused on residential impacts so far and will now turn its attention to non-residential impacts.
 - The generator is scheduled for delivery on July 15, and Chief Wendelsdorf will coordinate installation with the electrician. Delivery was delayed one week due to a truck breakdown.
 - A brief update on the upgrade to a Microsoft Teams meeting room is still waiting for the equipment delivery.
 - Chief Wendelsdorf presented a base budget for review and discussion. The budget includes a 3% revenue increase and 1% new growth, with revenues based on conservative projections. Chief Wendelsdorf and Treasurer Steiner will meet to discuss the tentative FY2027 cash balance carryover and expect to have that information available by the end of the month.

- Chief Wendelsdorf reviewed the budget process, noting that the budget will be set on August 11. Once set, budget amounts may be reduced but not increased. The budget will be advertised, and a budget hearing is scheduled for August 25.
 - Chief reviewed the county's process, commonly referred to as "L2," and noted that the county has fallen behind on deliverables.
 - Chief Wendelsdorf reviewed the Life Safety Contract costs and staffing for the Notus Station. The budget includes 24/7/365 staffing for one Captain and one Driver, with an additional request of \$450,000 to add a third Firefighter on the same schedule. Chief Wendelsdorf cautioned that the additional request could deplete reserves over the next four years. Considerable discussion took place on the advantages and disadvantages of the additional staffing.
 - July 4th parades were well attended and the kids, and adults, appreciated the candy provided by the district.
 - Chief Wendelsdorf reported that he is preparing the required State Controller's report. During login, he received a notice stating the report was due July 1 rather than December 1. He contacted the office to clarify the date change and is awaiting a response. Attorney Gigray provided a statutory reference indicating the report is due annually on December 1 (67.10.76 subsection 2)
- **Treasurer Steiner's Report**
 - Several CDs will mature within the next 45 days. Treasurer Steiner will work with the credit unions to determine the best investment strategy for the maturing CDs. ICCU is currently offering a 4.02% return on 18-month CDs, exceeding the 3% budgeted rate.
 - **District Secretary**
 - Reported that he completed his Jury Duty in June.
 - Due to the various governance options being considered for the Caldwell City Fire Department, the FY27 budget doubles the number of commissioner meetings to two per month.

Attorney Gigray:

- The Attorney submitted a written report for the Commissioners to review.
 - Review of the new impact fee resolution, to be considered under new business, and the process that will need to be followed.
 - Intergovernmental agreements are currently under revision, with Canyon County, City of Middleton, City of Greenleaf and City of Notus, for the collection of Impact Fees.
- Review of options the City of Caldwell could use for future governance of the Fire Department.
 - Annexation would leave the District approximately \$5 million short of the funding needed to maintain services.

- Forming a new district would require approval from a majority of voters, defined as 50% plus one. County Commissioners would then appoint the new commissioners, who would adopt the initial budget.
 - The Board discussed the available options at length and considered which approach would best serve residents.
 - At the end it was suggested that the formation of a new district would be in the best interest of the department.
- Work on the Deer Flat property has been table awaiting direction on how the district would like to position a new station, in relation to population and request for service.
- During the August meeting the Attorney will have some policy code updates to address legislative change made. Because of the nature of the updates, the policies can be placed on the consent calendar.

Commissioners' Report

- District 1, Commissioner Beauchamp
 - Brief comment on No report
- District 2, Commissioner Krantz
 - No report
- District 3, Commissioner Jahn
 - No report

New Business:

- Consideration was given to Zwygart John, Audit Agreement for FY2026.
 - Chief Wendelsdorf provided a staff report indicating this is the normal agreement we have for the audit. A motion was made by Commissioner Krantz and Seconded by Commissioner Beauchamp to authorize the Chairman to sign the agreement. Motion passed unanimously.
- Resolution 2026-02 Employment Agreement for Treasurer Steiner
 - A motion was made by Commissioner Beauchamp and seconded by Commissioner Krantz to approve resolution 2026-02. Motion passed unanimously.
- Resolution 2026-03 Employment Agreement for Administrative Chief/Secretary Wendelsdorf.
 - A motion was made by Commissioner Krantz and seconded by Commissioner Beauchamp to approve resolution 2026-03. Motion passed unanimously.
- Resolution 2026-04 Establish the Caldwell Rural Fire District Development Impact Fee Advisory Committee as a Standing Committee.
 - Attorney Gigray presented the staff report, indicating that this resolution was needed to comply with the statutory change made by the legislature earlier this year. A motion was made by Commissioner Beauchamp and seconded by Commissioner Jahn to approve resolution 2026-04. Motion passed unanimously.

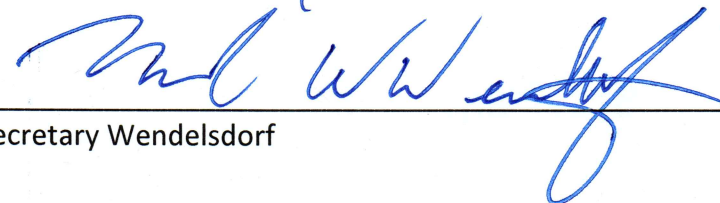
- Resolution 2026-05 Appointing the Initial Members of the Caldwell Rural Fire District Development Impact Fee Advisory Committee.
 - Attorney Gigray presented the staff report, indicating that this resolution reappointed the members of the Impact Fee Advisory Committee, as approved in resolution 2026-04 (above). A motion was made by Commissioner Krantz and seconded by Commissioner Beauchamp to approve resolution 2026-05. Motion passed unanimously.

Executive Session

No executive Session was held

Meeting was adjourned at 3:38pm. Next meeting will be August 11, at 1:00pm at the Fire Station located in Notus.



Chairman Jahn

Secretary Wendelsdorf