

# CALDWELL RURAL FIRE DISTRICT BOARD OF COMMISSIONERS

## MONTHLY MEETING AGENDA

| Date                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Time     | Location                                                                   |
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| October 13, 2026          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1:00P.M. | Caldwell Rural Fire District Station #18<br>707 Notus Road<br>Notus, Idaho |
| Action Item               | <b>ACTION ITEM NOTATION INFORMATION:</b> Any agenda item that requires a vote of the Board of Commissioners is identified with the appearance of the “Action Item” in the left Column of this Meeting Agenda Posting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |                                                                            |
| Virtual Attendance Option | You are welcome to attend in person or to attend the meeting through Teams: To join the meeting, virtually, please request a Teams link by emailing: <a href="mailto:mwendelsdorf@outlook.com">mwendelsdorf@outlook.com</a> 24 hours in advance to insure the request is processed in time for the meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |          |                                                                            |
| 1.                        | <b>Call to Order: By Chairman</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |                                                                            |
| 2.                        | <b>ROLL CALL</b><br><div style="display: flex; justify-content: space-between;"> <div>Chairman Jahn<br/>Commissioner Krantz<br/>Attorney Gigray<br/>Fire Chief Daniels</div> <div>Commissioner Beauchamp<br/>Treasurer Steiner<br/>Admin Chief Wendelsdorf</div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |          |                                                                            |
| 3.<br><br>Action Item     | <b>MEETING AGENDA AMENDMENTS AFTER THE MEETING HAS STARTED PROCESS</b><br><b>Meeting Agenda Amendment — No Final Action to Be Taken:</b><br>After the meeting has started, the Board may amend the agenda upon a motion that states: (1) the reason for the amendment; and (2) the good-faith reason the agenda item was not included in the original posted agenda. The motion should identify the item being added and its placement on the agenda. The motion shall be seconded and acted upon by the Board, and the motion and disposition shall be reflected in the minutes.<br><b>Meeting Agenda Amendment — Final Action to Be Taken:</b><br>If an agenda item is added after the meeting has started, the Board may not take final action on the added item unless an emergency is declared that necessitates action at that meeting. The motion to amend the agenda shall state: (1) the reason for the amendment; and (2) the good-faith reason the agenda item was not included in the original posted agenda. If final action is to be taken, the Board must also declare the emergency and state the facts and circumstances justifying the emergency.<br>An <b>emergency</b> is a situation involving injury or damage to persons or property, or immediate financial loss, or the likelihood of such injury, damage, or loss, when compliance with the applicable notice requirements would make notice impracticable or increase the likelihood or severity of such injury, damage, or loss.<br>The emergency declaration and the justification for the emergency shall be reflected in the minutes of the meeting.<br>The important distinction to keep in mind is that <b>an emergency is not required merely to amend the agenda after the meeting begins</b> . The emergency requirement applies when the Board proposes to take <b>final action at that meeting on an agenda item that was added after the meeting started</b> . |          |                                                                            |

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|                                         | Including this language on the agenda is intended to provide the Board with a simple procedural guide so that, when an unexpected matter arises during a meeting, the Board can determine which procedure applies and make the appropriate motion with the required information included in the meeting minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>4</b>                                | <b>Introduction of Guests</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>5.</b><br><br><div>Action Item</div> | <p><b>Consent Calendar: [ALL CONSENT CALENDAR ITEMS ARE <u>ACTION</u> ITEM]</b></p> <ol style="list-style-type: none"> <li>Approval of Monthly Meeting Notice Posting Report by the Administrative Chief <ol style="list-style-type: none"> <li>Posted at the Fire Station located at 707 Notus Road, Notus, on October 8th, 2026, at 1:15pam</li> <li>Posted on the District’s website October 8th, 2026, at 1:30pm</li> </ol> </li> <li>Approve the August 25, 2026, Special Meeting – Budget Hearing minutes.</li> <li>Approve the destruction of the audio and video recordings from the above meetings.</li> <li>Commissioners receive the Treasurer’s monthly financial report, subject to board examination, and place the report on file for the fiscal year audit.</li> <li>Approve the purchase of supplies for Halloween events at Notus School.</li> <li>Approve Resolution 2026-12; Authorizing Stephen Jahn, Chairman of the Caldwell Rural Fire District to execute the Fiscal Year 2026-2027 Addendum [Contract Service Fee] 2024 Amended and Reformed Firefighting and Life Preservation Service Agreement between the Caldwell Rural Fire District and the City of Caldwell.</li> <li>Approve Resolution 2026-13; Authorizing Stephen Jahn, Chairman of the Caldwell Rural Fire District to execute the 2026 Contract Service Fee to the 2025 Interagency Service Contract Station 18/Notus Fire between the Caldwell Rural Fire District and the City of Caldwell.</li> <li>Approve paying bills in the amount of \$564,789.70</li> </ol> <p>Recommended motion to approve items listed in the consent agenda:<br/> “I move to approve the Consent Calendar as posted”<br/> If there is discussion on an item(s), the item(s) should be moved to new business:<br/> [I move to amend the Consent Calendar, by moving <i>item(s)</i> to new business]<br/> [I move we approve the Consent Calendar as amended]</p> |
| <b>6</b>                                | <b>Public Input and Special Presentations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>7.</b><br><br><div>Action Item</div> | <b>Unfinished/Tabled Business Scheduled for this Monthly Meeting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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| <div data-bbox="203 233 332 325" data-label="Text"> <div>Action Item</div> </div>   | <p><b>Staff Reports:</b></p> <ol style="list-style-type: none"> <li>1. Chief Daniels <ol style="list-style-type: none"> <li>a. Updates</li> </ol> </li> <li>2. Administrative Chief <ol style="list-style-type: none"> <li>a. Impact Fee Committee update</li> <li>b. Generator for Notus Station</li> <li>c. Meeting Room upgrades</li> <li>d. Policy Code Updates</li> </ol> </li> <li>3. Treasurer’s Report <ol style="list-style-type: none"> <li>a. Updates</li> </ol> </li> <li>4. Secretary/Communications <ol style="list-style-type: none"> <li>a. State Controller’s Office Filing – update</li> <li>b. Public Hearing for Impact Fees</li> </ol> </li> <li>5. Attorney Report</li> </ol> <p><b>Commissioners’ Report</b></p> <ol style="list-style-type: none"> <li>1. District 1, Commissioner Beauchamp</li> <li>2. District 2, Commissioner Krantz</li> <li>3. District 3, Commissioner Jahn</li> </ol> |
| <div data-bbox="203 1014 332 1106" data-label="Text"> <div>Action Item</div> </div> | <p><b>9.</b></p> <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. Approve Resolution 2026-14; The District hereby adopts the following level-of-service planning objective (“Objective”) for use solely in capital improvement planning and development impact fee calculation under the Act</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>10.</b></p>                                                                   | <p><b>Executive Session</b></p> <p style="text-align: center;">No Executive Session scheduled</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <div data-bbox="203 1398 332 1491" data-label="Text"> <div>Action Item</div> </div> | <p><b>11.</b></p> <ol style="list-style-type: none"> <li>1. <b>Date, time, and location for the next meeting</b><br/> Next Monthly Meeting<br/> Date: November 10, 2026<br/> Time: 1:00p.m.<br/> Location: Caldwell Rural Fire Station located at 707 Notus Road, Notus, Idaho</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <div data-bbox="203 1785 332 1877" data-label="Text"> <div>Action Item</div> </div> | <p><b>12.</b></p> <p><b>Adjournment</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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I.C. 74-204(1)&(2) Regular Meeting: Post notice two (2) calendar days in advance of meeting.

Special Meeting: Post agenda forty-eight (48) hours in advance of meeting.

**Posting Report:**

Caldwell Rural Fire District Fire Station #8, located at, 707 Notus Road, Notus Idaho 83656

By: Mark W. Wendelsdorf Date: 10/8/2026 Time: 1:15pm

Caldwell Rural Fire District Website

By: Mark W. Wendelsdorf Date: 10/8/2026 Time: 1:30pm

*Mark W. Wendelsdorf*

Mark W. Wendelsdorf