

**Monthly Meeting Minutes
Caldwell Rural Fire District
Board of Commissioners
for
January 13, 2026**

The Board of Commissioners for the Caldwell Rural Fire District held a meeting at the Caldwell Rural Fire District, Fire Station #8, and via Zoom, that is located at 707 Notus Road, Notus, Idaho.

This meeting was called to order by Chairman Steve Jahn at 1:05 P.M.

Pledge of Allegiance

The roll call was taken by Wendelsdorf, the following attended this meeting.

Commissioner Jahn	Commissioner Beauchamp
Commissioner Krantz	Treasurer Steiner
Chief Bryan Daniels	Secretary/Administrative Chief Wendelsdorf

Attending via Zoom
Attorney Gigray

Consent Calendar:

1. Approval of Board Meeting Agenda Notice Posting Report by the Administrative Chief
 - a. Posted at Caldwell Rural Fire Station #8, located at 707 Notus Road, Notus, January 8, 2026, at 4:00pm.
 - b. Posted on the Caldwell Rural Fire District website at 4:15pm on January 8th, 2026.
2. Approve December 9th 2025, monthly meeting minutes.
3. Approve the destruction of the audio recordings from the above meetings, from December 9th monthly meeting.
4. Approve the following appointments for calendar year 2026
 - a. Fire Chief – Bryan Daniels
 - b. Fire Marshal – Alen Perry
 - c. Attorney – William F. Gigray
 - d. Treasurer – Debra Steiner
 - e. Administrative Chief/Secretary – Mark Wendelsdorf

Commissioner Krantz made a motion to approve the consent calendar as printed. Commissioner Beauchamp seconded this motion. This motion was carried unanimously.

Special Presentation and Public Comment

The Oath of Office was administered to Commissioner Krantz, for a four-year term as the commissioner for sub-district 2 of the Caldwell Rural Fire District, by secretary Wendelsdorf.

Unfinished Business

The adoption of an updated fee schedule was moved to the February meeting.

Staff Report:

- Chief Daniels provided a written report to the Commissioner.
 - The 9 firefighting recruits are doing very well, and their graduation from the academy will be February 5, at Caldwell High School, from 4:00pm to 6:00 and all are welcome to attend.
 - The City of Caldwell has a new Mayor and Council member that have taken office. The Chief is working to orientate the new Mayor to the services provided by the Fire Department not only to the city but also to the district.
 - The bridge over Indian Creek was found to have defects in a recent inspection. The defects have caused a weight limit to be placed on the bridge, which restricts all truck traffic. As such it will delay a response to some areas for station one, by about 30 seconds. A repair plan is under way and hopes are to have the bridge replaced within 60 days.
 - The contracts for maximum costs, of \$20 million, for fire administration and station #1 and #4 have been signed.
 - The City of Caldwell renewed its contract for service with the State of Idaho for the Regional Hazardous Materials Team. The new contract has the Caldwell team as a type 4 team, or quick response. Boise Fire will provide a type 2 team when needed. The state will be providing about \$600K for the purchase of new equipment.
 - On January 15, there will be a demonstration from Alta Fire Apparatus at fire station #3. All are welcome to attend. This is a local, in state, company building fire apparatus like brush units and tenders.
 - The department is starting an annual inspection program of capital items, which will help in long range budgeting and purchases. The station in Notus will be part of the inspection process, and findings will be forwarded for review by the Administrative Chief and then to the Commissioners.
 - Wildland preparations is already underway. Regional training opportunities will be offered at the end of February to assist with the training of staff.
 - The organization is working to develop future leaders with an engineer program and officer development programs.

- Chief Wendelsdorf
 - Statistics for the calendar year 2025 are still being worked on. At this point it appears the organization responded to about 7,776 requests for service with just over 12% in the fire district. Chief Wendelsdorf will continue to work on these for review at the next meeting.
 - About 10% of the responses did not geo-verify and those will be outliers for the calendar 2025 year.

- Wildland classes will be held at the Station in Notus February 28-March 8, as Chief Daniels talked about.
 - Chief Wendelsdorf will be on a family vacation March 13-22, but he will be checking emails and messages as time allows.
 - The Idaho State Fire District Commissioners' meeting will be March 27 and 28, those interested in attending should let the secretary know as soon as possible so the necessary arrangements can be made for registration, travel and lodging.
 - Treasure Valley Partnership (Mayors and County Commissioners from the Valley) is holding a town hall in Nampa on Wednesday, January 14, to talk about growth and infrastructure, all are welcome. Information is in the meeting packet.
 - We are working on the bay lighting as we have several lights that need to be replaced. The lights have been ordered, and we will be working to reserve a scissor life.
 - We are planning on a smoke detector blitz in March or April, in the fire district. Our first planning meeting is January 28th with more information to follow.
 - The state controller's office finally approved our 2025 filing. The treasurer about the challenges this report creates and with her efforts and the secretaries we were able to finalize the report.
- **Treasurer's Report:**
 - The FY2025 financial records have been delivered to the auditor for review. The main offices have been relocated to Meridian.
 - The Treasurer passed out copies of all the current bank and credit union statements for review.
 - The Treasurer asked for permission to transfer our business accounts from USBank to ICCU, as we receive better customer service.
 - A motion was made by Commissioner Krantz to authorize the Treasurer to move our business accounts to Idaho Central Credit Union, leaving the US Bank account open until July of 2026 to allow for the processing of outstanding checks. Seconded by Commissioner Jahn, motion passes unanimously.
 - **District Secretary**
No additional report

Attorney Gigray:

- Provided a written report.
- Impact fees with Canyon County; the County has proposed dates for each of the districts to meet with them and talk about the status of each district's Capital Improvement Plan as it relates to Impact Fees collected.
 - Canyon County is not planning on reviewing Wilder Fire District or Caldwell Fire District until they have completed the other districts, with updated plans. This process started on December 20, 2023.
 - Chief Daniels updated the Commissioners that on December 20th, 2025 the City of Caldwell did adopt the new update Impact Fee Schedule. He will request a copy courtesy copy to be forwarded to the district.

- The issue in Munn Ranch seems to have reached a settlement agreement with all parties. The attorneys are currently working on the wording of the agreement, and we hope to bring this forward at the February meeting.
 - Future projects in the district should have all the requirements outlined at time of application, so all parties know the expectations.
- Attorney Gigray and staff from his office continue to work on the Deer Flat Property. We have had a change in direction from Development Services at the County, so staff are making the needed changes currently.
- All commissioners are reminded that discussions about district issues should only occur during scheduled meetings. This includes emails—please do not use "reply all"—as well as text messages or other types of communication.

Commissioners' Report

District 1, Commissioner Beauchamp

- Completed station tours of Caldwell Station #2 and #3, with Cascade Construction. The tour was very beneficial, and we may be able to look at a residential design, so that when it no longer meets our needs, we could sell the building as a residential unit, with an RV garage.

District 2, Commissioner Krantz

- No report

District 3, Commissioner Jahn

- No report.

New Business:

1. Election of Chairman and Vice-Chairman for calendar year 2026. Commissioner Jahn indicated a willingness to continue as the Chairman. A motion was made by Commissioner Krantz to cast a unanimous ballot for the current slate of officers to continue in position for 2026. Motion was seconded by Commissioner Beauchamp and passed unanimously.
2. A motion was made by Commissioner John to table the Munn Ranch agreement until the February meeting, seconded by Commissioner Krantz. Motion passed unanimously.
3. A request was received, from the crews, to have work done on the back of the property, of the station located in Notus, to include drainage, asphalt and a retaining wall, with only one estimate provided.
 - a. The Attorney advised the Commissioners of a statutory requirement that it must be engineered by a civil engineer, and if not, the district could be held negligent in the event of a lawsuit.
 - b. After much discussion it was recommended that we investigate what is really needed for proper drainage. Additionally, we need to priorities capital projects for the Notus Station.
 - c. A motion was made by Commissioner Beauchamp to table this issue until the February meeting, with directions that we investigate the cost of an engineered

solution with no less than three qualified estimates for the work. Seconded by Commissioner Krantz. Motion passed unanimously.

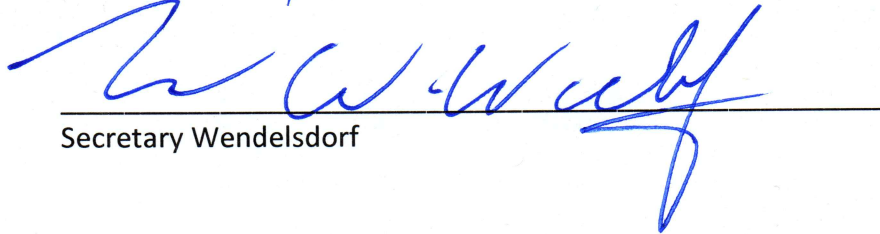
Executive Session

No Executive Session was needed.

The meeting was adjourned at 2:34pm.



Chairman Jahn



Secretary Wendelsdorf